

JOHN TAYLOR MULTI ACADEMY TRUST



Educational Visits/Trips Policy

Policy owner:	M Donoghue, CEO
Reviewed on:	June 2024
Next review date:	June 2026
LGB procedures:	Yes

Educational Visits and Trips at JTMAT Schools

1.0 Underlying Principles:

Educational visits are an important part of the curriculum, enriching pupils' learning experience and contributing to their personal and social development.

1.1 The policy below, and school-based procedures aim to:

- Ensure the health and safety of all participants
- Facilitate efficient planning and organisation
- Comply with statutory regulation and recommended best practice
- Protect colleagues from litigation over "duty of care"
- Enable access to educational visits commensurate with our responsibilities under the nine protected characteristics of the Equality Act, 2010.

2.0 Types of Off-site experience:

2.1 Whilst we recognise that all off-site experiences carry value, there is an established hierarchy of visits that the Trust considers prior to giving approval. They are as outlined below:

Category 1: A *crucial* educational activity that is required to be undertaken by pupils in order to meet external assessment criteria. This is categorised as an Educational Visit (see Charging and Remissions Policy). This should always take place in term time.

Category 2: An *important* educational activity that is embedded in curriculum and course delivery, whereby pupils' learning is significantly disadvantaged through non-participation. This is categorised as an Educational Visit (see Charging and Remissions Policy)

Category 3: A *valuable* educational activity that relates closely to curricular content. This is categorised as a 'trip'.

Category 4: A *desirable* experience that promotes social and personal development, or an appreciation of the wider world. This is categorised as a 'trip' and may take place outside the school day or even outside term time (in full or part).

Due to differing contexts of our schools and the diversity of children and young people attending them, local procedures should be produced and adhered to and scrutinised by the Local Governing Body in each school. There should be reference to the four categories of educational visit/trip and reference to any other policies and risk assessments relevant to the school and beyond (e.g. in relation to travel restrictions during a global pandemic).

School Based Contextual Guidance and Procedures -